



Presbyterian Federal Chaplaincies
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February 25, 2020

MEMORANDUM

SUBJECT: Memorandum of Instruction (MOI), Chaplain Credentialing and Training Event 2020 (CCT2020), Presbyterian Council for Chaplains and Military Personnel (PCCMP)

1. Purpose: This MOI provides information for all military chaplains endorsed by the PCCMP to use in preparing for and attending CCT2020 West at the Calvin Crest Conference Center, Oakhurst, CA July 27-31, 2020, or, CCT2020 East at the Montreat Conference Center, Montreat, NC August 10-14, 2020. Alternative events which apply for maintaining endorsement are also identified.
2. Currently serving chaplains, regardless of component, are expected to attend this event at least once every three years, unless prevented by mission requirements. All currently serving chaplains will be supported in the maintenance of their professional credentials and ecclesiastical standing through attendance and participation.
3. The program of instruction (POI) this year will be provided by the Veterans Affairs Mental Health and Chaplaincy Program (VAMHCP) and the Atlanta VA Empower Veterans Program (AVEVP). On Tuesday and Wednesday VAMHCP will provide a window into an evolving movement of collaboration between mental health and chaplaincy in caring for our people.
4. Thursday, the AVEVP will provide an example of a real-life application of the teamwork approach between mental health providers and the chaplaincy. This program has produced statistically valid indicators of improvements in several leading factors related to life skills and resiliency. This teamwork approach can apply in all settings.
5. This POI will provide valuable knowledge and skills for all chaplains in attendance to address issues facing the people we serve. Though not specifically tailored toward suicide prevention, the enhanced capabilities derived from this event will add to a chaplain's overall ability to support leadership in all areas related to support for members and their families in demanding situations.



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6. Sessions will be broken down into three main **learning objectives**. 1) Instill knowledge of the latest developments in mental health and spiritual care research, 2) Define collaborative terminology and teamwork opportunities, 3) Acquire and use new tools and resources. Many of these tools have been successfully used in the Mental Health Integration for Chaplain Services (MHICS) program. This year's training will give endorsed chaplains a plus-up to serve in their current and future assignments.
7. Participants will be invited to address issues they may hold from their own provisions of care, will be taught how to enhance their professional skills, and will learn new tools useful in providing care in their working environments.
8. Uniform – Civilian casual for all events
9. Other opportunities – 1) The Presbyterian Board of Pensions will be present for individuals regarding retirement funding and strategies. 2) An optional workshop for anyone thinking of becoming a VA Chaplain upon separation or retirement will be available. 3) We will present a workshop on pursuing graduate education – either PhD or DMin – with practical tips and guidance from recently completed graduates. Newly developed academic programs for chaplaincy and mental health will also be presented. 4) Your Directors will provide opportunities for one-on-one counseling.
10. All attendees will be provided opportunity for physical training both individually and in group.
11. Dates:
 - a. CCT20 West - Attendees are to arrive in time to be present at the opening convocation at 1900 on the 27th of July. Departure from the meeting site will be permissible after breakfast on the 31st of July.
 - b. CCT20 East – Attendees are to arrive in time to be present at the opening convocation at 1900 on the 10th of August. Departure from the meeting site will be permissible after breakfast on the 14th of August.
12. Alternative General Assembly Events may substitute for CCT20 this calendar year: Chaplains attending their respective General Assembly for a minimum of three on-site days will be credited with having met the endorsement requirement for the CCT. The Korean Presbyterian Church Abroad will meet in Orlando, FL from 4 – 6 May; the Cumberland Presbyterian Church in America and the Cumberland Presbyterian Church will meet jointly in Louisville, KY from 7 – 12 June; and the Presbyterian Church (U.S.A.) will meet in Baltimore, MD from 20 – 27 June.



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13. Costs and Registration:

CCT20 West – Meals and lodging are available on site. The meal and lodging package is \$270.00; registration fee \$70.00; and facility use charge of \$40.00. Registration may be accomplished through email – info@pccmp.org

CCT20 East - Meals and lodging are available on site. Lodging is \$70.00 per night; meals for the event inclusive \$116.00; registration fee \$70.00; facility use charge \$40.00. Registration may be accomplished at <http://www.montreat.org/chaplain/>.

14. For those attending with family members, childcare will be available on site at an additional cost. Spouses in attendance will be permitted and encouraged to participate in the main presentations.

15. For more information on the training venue for CCT20 West contact the Calvin Crest Conference Center at (559) 772-4040. For more information on the training venue for CCT20 East contact the Montreat Conference Center at (828) 419-9816.

Lyman M. Smith
CAPT, CHC, USN, Retired
Endorser



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